

COUNTY COMMISSIONERS
Chair, Bob Lucey, District 2
Vice-Chair, Marsha Berkgigler, District 1
Kitty Jung, District 3
Vaughn Hartung, District 4
Jeanne Herman, District 5



COUNTY MANAGER
John Slaughter

ASSISTANT DISTRICT ATTORNEY
Paul Lipparelli

COUNTY CLERK
Nancy Parent

NOTICE OF MEETING AND AGENDA

WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

July 25, 2017
10:00 a.m.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud. The Board of County Commissioners may take breaks approximately every 90 minutes.

Accessibility. The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the Office of the County Manager, (775) 328-2000, 24-hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of County Commissioners conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item "Commissioners'/County Manager's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Washoe County - Reno Downtown Library (301 South Center Street); Sparks Justice Court (1675 East Prater Way); www.washoecounty.us/bcc/board_committees/ and <https://notice.nv.gov>.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Marilyn Kramer, Assistant to the County Manager, (775) 328-2000 and on Washoe County's website www.washoecounty.us/bcc/board_committees/

10:00 a.m.

1. Salute to the flag.
2. Roll call.
3. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
4. Commissioners'/County Manager's announcements, reports and updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

5. Consent Items (for possible action)

- 5.A. Approval of minutes for the Board of County Commissioner's regular meetings of June 13, 2017, June 20, 2017 and June 27, 2017. Clerk. (All Commission Districts.)

Attachments: [BCC170613Water.doc](#)
[BCC170620Water.doc](#)
[BCC170627Water.doc](#)

- 5.B.1 Cancel the August 15, 2017 and August 22, 2017 Board of County Commissioner meetings. Manager. (All Commission Districts.)
- 5.B.2. Proclaim heartfelt gratitude to Deputy Rick Pillon for his many years of dedicated service to the citizens of Washoe County.

Attachments: [Rick Pillon Proclamation.doc](#)

- 5.B.3. Approve and execute a Mutual Aid Agreement between Washoe County's Gerlach Fire Department and Pershing County's Lovelock Volunteer Fire Department. Manager. (Commission District 5.)

Attachments: [Staff Report Gerlach-Pershing.doc](#)
[Gerlach-Pershing Fire and EMS Agreement.docx](#)

- 5.B.4. Approve Washoe County's Debt Management Policy as of June 30, 2017. Manager. (All Commission Districts.)

Attachments: [Staff Report - Managers Office - Debt Mgmt Policy.doc](#)
[WC Debt Management Policy.pdf](#)

- 5.B.5. Approve to appoint Retirees Duane Meyer and Dondi Armstrong, and Truckee Meadows Fire Protection District Chief Fiscal Officer Cynthia Vance as Trustees on the Washoe County Other Post-Employment Benefits (OPEB) Trust Fund Board of Directors. Manager. (All Commission Districts.)

Attachments: [Staff Report - Manager - Appointment Trustees to OPEB Trust Fund Board.doc](#)
[Duane Meyer & Dondi Armstrong Applications.pdf](#)
[Trust Agreement.pdf](#)
[Chief Moore - Vance Support Letter.pdf](#)

- 5.C.1. Approval of appointment of Michael W. Lawson as the Washoe County Planning Commission member to serve on the Regional Road Impact Fee (RRIF)--a regionally adopted NRS chapter 278B impact fee imposed on certain new construction and used for regional roads in Washoe County-- Technical Advisory Committee (TAC) with a term beginning on the date of appointment (July 25, 2017) and ending on June 30, 2019, or until such time as Mr. Lawson no longer serves on the Planning Commission or until a successor is appointed, whichever occurs first. Community Services. (All Commission Districts.)

Attachments: [BCC 07-25-17 - Staff Report - Mike Lawson appointment to RRIF TAC](#)
[BCC 07-25-17 - Attachment 1 - Statement of Purpose, Objectives and Procedures](#)

- 5.C.2. Approve an Easement Purchase and Sale Agreement and Easement Deed between Washoe County and Truckee Meadows Water Authority for a water facilities easement totaling 596± square feet; and a water facilities easement totaling 64,186± square feet on APN 049-010-28, commonly known as the Arrowcreek Parkway Parcel [at the appraised value of \$17,500]. Community Services. (Commission District 2.)

Attachments: [BCC 07-25-17 - Staff report - TMWA Easement-Arrowcreek](#)
[BCC 07-25-17 - Application](#)
[BCC 07-25-17 - Purchase and Sale Agreement Arrowcreek Parcel Easement](#)
[BCC 07-25-17 - Easement Deed Arrowcreek Parcel](#)

- 5.C.3. Approve an Employee Residence Agreement between Washoe County and Trevor Burns (Washoe County Sheriff's Office Deputy) effective July 25, 2017, to allow occupancy within the County owned residence located at 330B Sunset Boulevard, Gerlach, Nevada. Community Services. (Commission District 5.)

Attachments: [BCC 07-25-17 - Staff Report - Residence Agreement WCSO - Burns](#)
[BCC 07-25-17 - Housing Agreement Deputy Trevor Burns](#)

- 5.D. Acknowledge receipt of annual report of projected proceeds and expenditures in the account used for the acquisition and improvement of technology in the Office of the County Recorder for FY 2017/18. Recorders. (All Commission Districts.)

Attachments: [Recorder's Office staff report - technology fund - FY17-18 rev 033117.doc](#)

- 5.E. Approve the Forensic Support Services Agreements between Washoe County on behalf of Washoe County Sheriff's Office and Mono County on behalf of Mono County District Attorney's Office for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2017 to June 30, 2018 for a fee of \$250 per hour with a total income not to exceed [\$15,000.00]. Sheriff. (All Commission Districts.)

Attachments: [BCC 07-25-17 - Sheriff - Forensic Services Agreement Mono County \[\\$15,000\]](#)
[Forensic Services Agreement Mono County](#)

End of Consent Items

6. Appearance:

Julie Hunter, Planning Official Development Officer

Frederick Steinmann, Chapter Secretary

Nevada Chapter of the American Planning Association

Presentation and possible discussion of the Nevada Chapter of the American Planning Association (NVAPA) 2017 Nevada Planning Guide, including an overview of Nevada Leadership Program at the University of Nevada, Reno. [10 minutes.]

7. Recommendation that the Board of County Commissioners retroactively acknowledge the grant award from the State of Nevada, Administrative Office of the Courts to the Second Judicial District Court, in the amount of \$915,430 (no match required), to support the Specialty Court programs, effective July 1, 2017 through June 30, 2018, and direct the Comptroller's Office to make the necessary budget amendments. District Court. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 7-25-17 Staff Report-AB29 Grant Award-Specialty Courts -District Court \[\\$915,430.00\]](#)
[FDC TruVista signed, FY18](#)
[FY18 AB29 allocation](#)
[ADC BFR signed, FY18](#)
[RMOMS signed, FY18](#)
[FDC BFR Contract FY18 signed](#)
[FDC Step2 Contract FY18 signed](#)

8. Recommendation to approve an Agreement for Professional Consulting Services between Washoe County and HDR Engineering, Inc. for the preparation of Emergency Action Plans for 1) North Spanish Springs Sediment Basin and update to EAP for North Spanish Springs Flood Detention Facility; 2) Herman Dam; 3) Sierra Sage Ponds, and 4) Huffaker Effluent Storage Reservoir [\$164,447]. Community Services. (Commission Districts 3, 4, & 5.) FOR POSSIBLE ACTION

Attachments: [BCC 07-25-17 - Staff Report - HDR for Dam EAP](#)
[BCC 07-25-17 - Prof Svcs Agreement - HDR for Dam EAP](#)

9. Recommendation to approve the sole source purchase of one (1) new Larue model D65 loader mounted snow blower from Snoquip, Inc., 3400 West Capitol Avenue, West Sacramento, CA [\$175,295.00] to replace existing unit #7294 assigned to Washoe County Roads that has reached the end of its useful life. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 07-25-17 - Staff Report - Snow Blower Sole Source Purchase](#)
[BCC 07-25-17 - Snow Blower Quote](#)

10. Approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from various suppliers that have or will exceed in the aggregate \$100,000 for FY17 and FY18 , but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Comptroller. (All Commission Districts). FOR POSSIBLE ACTION.

Attachments: [Staff Report Approval Suppliers in Excess of \\$100k FY18.doc](#)

11. Recommendation to approve Washoe County's Indebtedness Report and accompanying schedules for fiscal year 2016/17. Comptroller. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report Indebtedness Report for Fiscal Year 2016 17](#)
[2017 Indebtedness Report.pdf](#)

12. Recommendation to approve the use of General Fund Contingency in the amount of [\$534,835] to cover mosquito spraying expenses related to flooded areas for Fiscal Year 2017-2018, and direct the Comptroller's Office to make the appropriate budget appropriation transfers. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report Managers Office Contingency for Health District.doc](#)

13. Recommendation to appoint 1 person either Scott Smith or Shaun Carey as the Washoe County Commission's single member to the Truckee River Flood Control Project Needs Committee for a term to start when appointed through April 2, 2018. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report - Managers - Appointment to TRFCPNC.doc](#)
[Carey and Scott Letters.pdf](#)

14. Presentation and discussion regarding 2017 Nevada Legislative session. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [2017 Final Legislative Report- Slides.pptx](#)

Public Hearing. (Note: Due to public testimony and discussion, time expended on the item in this category can vary.)

15. Public hearing: Second reading and possible action to adopt an ordinance amending the Washoe County Code at Chapter 110 (Development Code), Article 505, Signs at Section 110.505.30(d), to allow certain Electronic Message Display (EMD) signs to be located closer than the existing minimum 200 foot distance requirement between any residentially zoned property and an EMD. The exception would allow an otherwise permitted EMD to be located within 100 feet of residentially zoned property if the sign is (1) operated by a governmental entity, (2) located on property owned or controlled by a governmental entity, and (3) designed to convey public health, safety, and welfare information including traffic control and directional information. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 07-25-17 - Staff Report for WDCA17-0001 2nd Reading](#)
[BCC 07-25-17 - Attachment A - PC Resolution](#)
[BCC 07-25-17 - Attachment B - Draft Ordinance](#)
[BCC 07-25-17 - Attachment C - PC Staff Report](#)
[BCC 07-25-17 - Attachment D - Draft PC Minutes](#)

16. Public Hearing: For possible action on the appeal of the Washoe County Board of Adjustment's denial of Variance Case Number WVAR17-0002 (Fisher / Kintz Front Yard Setback Reduction) which sought approval of variances: to reduce the required front yard setback from 20 feet to 10 feet 2 inches for expansion of a dwelling that is currently permitted and under construction (the total encroachment, including the overhang, is proposed to be 9 feet 10 inches). The proposed encroachment into the front yard setback included a cover for the front porch with a depth of 7 feet 10 inches and an additional 2 feet of roof eave overhang within the front yard setback. The variance request also included a reduction in the front yard setback from 20 feet to 19 feet 6 inches for a "decorative truss" at the front of the garage. The Board may affirm, reverse, or modify the decision of the Board of Adjustment. In doing so, the Board may remand the matter back to the Board of Adjustment with instructions, or may directly grant all or part of the variance requested. The property is located at 567 Alden Lane, approximately 150 feet northeast of its intersection with Tyner Way in Incline Village and within Section 17, Township 16 North, Range 18 East, MDM. The property owners and appellants are Michael Fisher and Susanna Kintz, 567 Alden Lane, Incline Village, NV 89451. The Assessor's Parcel Number is 122-133-02. The parcel is ±0.39 acres (±16,988 square feet) in size. The Master Plan Category is Suburban Residential and the regulatory zone is Medium Density Suburban (MDS). Community Services. (Commission District 1.) FOR POSSIBLE ACTION

Attachments: [BCC 07-25-17 - Staff Report - Appeal WPVAR17-0002](#)
[BCC 07-25-17 - Attachment A](#)
[BCC 07-25-17 - Attachment B](#)
[BCC 07-25-17 - Attachment C](#)
[BCC 07-25-17 - Attachment D](#)
[BCC 07-25-17 - Attachment E](#)

17. Public hearing: Second reading and possible action to adopt an ordinance amending the Washoe County Code at Chapter 25 (Business License Ordinance) to create temporary marijuana establishment business licenses and set terms for such temporary licenses, to include an automatic expiration date for those licenses; to establish restrictions on businesses which can apply for such temporary licenses to include currently certified and licensed medical marijuana establishments; to set forth application requirements for such temporary licenses; to establish the denial process for license applications; to provide for waste disposal and registration card requirements for marijuana establishments; to set forth other terms and conditions for the temporary licenses; to provide approval and issuance standards for the temporary licenses; to provide for definitions related to temporary marijuana establishments; and, to make other changes necessarily connected therewith and pertaining thereto. The Board of County Commissioners introduced and conducted a first reading of the proposed ordinance on July 11, 2017. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report - Manager - Rec Marijuna Second Reading.docx](#)
[Chap 25 temp rec marijuana clean copy.pdf](#)

End Of Scheduled Public Hearings

18. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
19. Commissioners’/County Manager’s announcements, reports and updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

Adjournment

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Lucey

EDAWN (Economic Development Authority of Western Nevada) (alternate)
Nevada Association of Counties Board of Directors (NACO)
Nevada Commission for the Reconstruction of the V&T Railway (alternate)
Regional Transportation Commission
Reno-Sparks Convention & Visitors Authority
Tahoe Regional Planning Agency Governing Board (alternate)
Tahoe Transportation District Board of Directors (alternate)
Tahoe Transportation Commission (alternate)
Truckee Meadows Water Authority Board (alternate)
Washoe County Debt Management Commission
Washoe County Investment Committee
Washoe County Stadium Authority (alternate)
Western Regional Water Commission

Vice-Chair Berkbigler

Economic Development Authority of Western Nevada (EDAWN)
Nevada Tahoe Conservation District Board of Supervisors
Regional Transportation Commission
Tahoe Prosperity Center Board of Directors
Tahoe Regional Planning Agency Governing Board
Tahoe Transportation District Board of Directors
Tahoe Transportation Commission
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Legislative Liaison
Washoe County Stadium Authority

Commissioner Jung

Community Assistance Center Transitional Governing Board
District Board of Health
Nevada Works (alternate)
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Criminal Justice Advisory Committee
Washoe County Internal Audit Committee
Washoe County Investment COmmittee
Washoe County Open Space and Regional Parks Commission Liaison
Washoe County Senior Services Advisory Board Liaison
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority

Commissioner Hartung

Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Washoe County Investment Committee
Washoe County Senior Services Advisory Board Liaison (alternate)
Washoe County Stadium Authority (alternate)
Western Regional Water Commission

Commissioner Herman

Nevada Association of Counties Board of Directors (NACO)
Nevada Commission for the Reconstruction of the V&T Railway
NevadaWorks
State Land Use Planning Advisory Council (SLUPAC)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority (alternate)
Vya Conservation District
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority (alternate)
Western Nevada Development District
Western Regional Water Commission