



WASHOE COUNTY

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CM/ACM _____
Budget not

DA N/A

Comptroller. N/A

HR N/A

Other N/A

STAFF REPORT

BOARD MEETING DATE: October 13, 2015

DATE: October 2, 2015
TO: Board of County Commissioners
FROM: Al Rogers, Management Services Director
(775) 328-2017, arogers@washoecounty.us
THROUGH: John Slaughter, County Manager

SUBJECT: Update on Commissioner requests submitted during Washoe County Board of County Commission meetings between January 1, 2015 and October 1, 2015

SUMMARY

This item provides Washoe County Commissioners and constituents with an update on the tracking process and items requested by the Commissioners during public meetings between January 1, 2015 and October 1, 2015.

Washoe County Strategic Objective supported by this item: Regional and Community Leadership

PREVIOUS ACTION

No previous action

BACKGROUND

The Office of the County Manager, Constituent Services program provides the direct link between County Commissioners and the County Manager to citizens of Washoe County. The program endeavors to promote superior customer responsiveness and two-way communication about County issues and programs between County Commissioners, staff and citizens. One function of Constituent Services is to capture, track and facilitate a response to Commissioner requests that occur during Board of County Commission public meetings. This supports the County Manager initiative to continue improvements to the Constituent Services program and support the FY16 goal of working as a professional, unified team.

Commissioner requests during the Board of County Commissioner meetings typically occur during, but are not limited to, the two (2) Commissioner update/request items on Board agendas during the three monthly regularly scheduled meetings. These requests are captured by Constituent Services staff and a coordinated with the Manager's Office Senior Team and Department Heads for response by staff to the Commissioners. Responses occur in the form of a future agenda item, memo, and email or follow up

meeting as suited to the request. Tracking of the requests provides accountability and transparency for the Commission, staff and public.

In 9 months, January 1, 2015 through October 1, 2015

- Total of 186 items Commissioners requested
- Of the request items 76% are complete, 1% deferred, 22 % are active and 1% cancelled. (See Attachment A)

In 2015, the Board updated its own Policies and Procedures by implementing a two hour rule request process. Commissioner requests that may require beyond two hours of staff time are brought before the Board of County Commissioners for review and approval of the entire board. This process is initiated at a previous Board of County Commissioners meeting or through direct request via the County Manager. There have been ten (10) 2- hour rule requests between January 2015 and September 2015

Total requests (%) by County Commission District include:

- District 1 - 20%
- District 2 - 15%
- District 3 - 37%
- District 4 - 17%
- District 5 - 11%

Staff is requesting additional feedback from Commissioners on the process to provide requests and status updates. Currently Commissioners receive follow up information in the form of future agenda items, meetings with senior team or department heads, memorandums, email updates or verbal updates.

In addition to tracking requests that occur at public meetings, Constituent Services is initiating process to track additional requests in order to continue to be responsive and accountable to both elected officials and the public.

FISCAL IMPACT

No fiscal impact

RECOMMENDATION

Recommendation to accept the update on Commissioner requests submitted during Washoe County Board of County Commissioners meetings between January 1, 2015 and October 1, 2015

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be "move to accept the update on Commissioner requests submitted during Washoe County Board of County Commissioners meetings between January 1, 2015 and October 1, 2015"

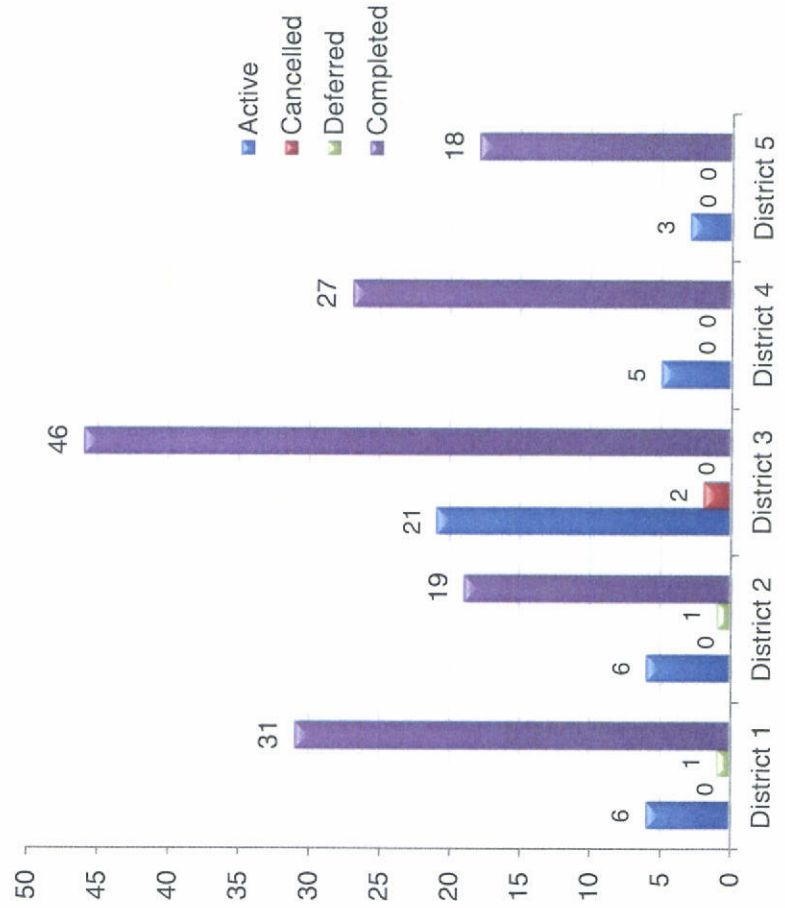


Commission Request -- Status Report January 1, 2015 - October 1, 2015

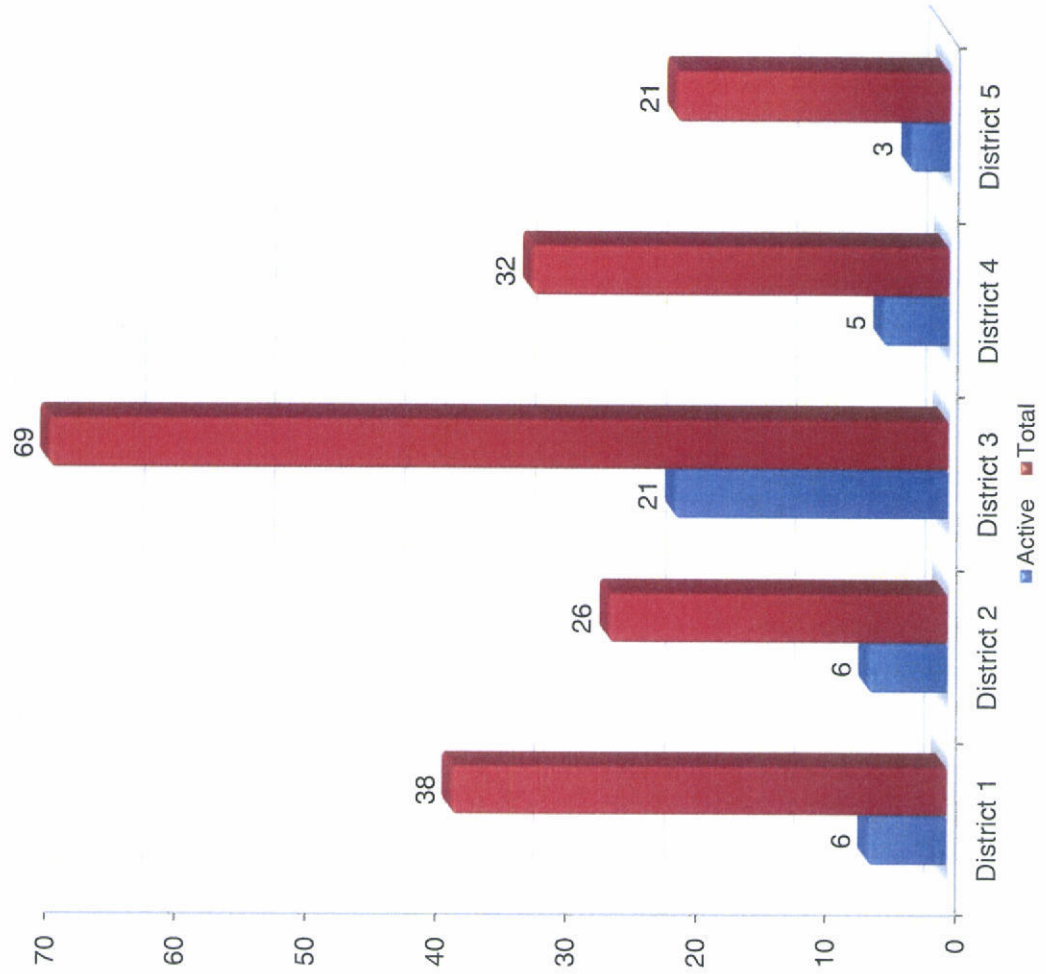
Assignments by Commission

Commission	Active	Cancelled	Deferred	Completed	Total
District 1	6	0	1	31	38
District 2	6	0	1	19	26
District 3	21	2	0	46	69
District 4	5	0	0	27	32
District 5	3	0	0	18	21
Total	41	2	2	141	186

All Assignments by District



Active vs Total by District





Commission Requests from Dias January 1, 2015 - October 1, 2015

DISTRICT 1

Requested		Assigned To		Status		Start Date		Progress		End Date	
Title	By	Requested	Assigned To	Status	Start Date	Progress	Start Date	Progress	End Date		
1	Request for analysis on the effect of Dillon's Law (home rule) to Washoe County	Berkbigler	Rogers, L. Lee	Active	9/22/2015	Assigned to staff.			10/13/2015		
2	Presentation: Reno Youth Network	Berkbigler, Jung	Schiller, Howell	Active	8/25/2015	Possible date for a presentation to the Board of County Commissioners is October 13, 2015.			10/13/2015		
3	Request for comprehensive list of all non-elected County Commission appointed boards and commissions	Berkbigler	Rogers, Tone	Active	7/28/2015	Memo: Requested detailed list for each specific Commission district that includes: Name of appointee, when their term expires, and if they can be reappointed. Find list, drill down to specific persons appointed by commission. Potentially done before September 1, 2015.			9/15/2015		
4	Request to initiate conversations with the City of Reno regarding level of service provided at the Community Assistance Center.	Berkbigler	Slaughter	Active	7/14/2015	This request has been initiated by County Manager Slaughter.			8/12/2016		
5	Request for agenda item: Review current ordinances and procedures for enforcing trash/nuisance issues specifically for repeat offenders. Include possible necessary changes to code, policy or practice.	Berkbigler, Jung	Solaro	Active	6/16/2015	Memo: Request scheduled for October 2015.			10/20/2015		
6	2 hour rule: Congested area and shooting in Peavine area	Berkbigler, Jung	Tone, Crump, Solaro, Pederson	Active	1/27/2015	Agenda Item: Changes to Chapter 50 initiated July of 2015. Process expected to extend through early 2016 and be broader in scope.			2/9/2016		
Completed											
1	2 hour rule: Request for support for feeding animals of homebound seniors	All	Schiller	Completed	4/21/2015	This item will not require two hours staff time, will be worked into plan with Catholic Charities as a sub grantee from meals on wheels. ks.			4/21/2015		
2	Code Update: Update of Animal Code Information Request: Animal Control Officer having the ability to revoke a permit? (Sub 1)	All	Schull, R. Smith	Completed	4/14/2015	First reading of Code revisions regarding feral cats heard on April 14, 2015 Second reading scheduled for April 28, 2015			4/28/2015		
3	Request for Community Forum: Exotic Animal Rights (Sub 3)	All	Schiller, Schull, R. Smith	Completed	3/24/2015	Completed review of code on the April 28, 2015 Board of County Commissioners meeting.			4/28/2015		
4	Request for Community Forum: Exotic Animal Rights (Sub 3)	All	Schiller	Completed	3/24/2015	Memo: New request, assigned to staff.			6/24/2015		



Commission Requests from Dias January 1, 2015 - October 1, 2015

DISTRICT 1

5	Staff Action: Establish budget meetings with each Commissioner for input to FY16 budget	All	Slaughter	Completed	3/6/2015	Individual meetings scheduled to fit within current budget processes.	3/6/2015
6	Somers Loop Easement/BullWheel Land Exchange	Berkbigler	Tone, Whitney, Solaro	Completed	9/22/2015	Tour completed on June 23, 2014	9/22/2015
7	Proclamation Request: Request for Hunger Awareness Month	Berkbigler	Tone	Completed	8/25/2015	Presentation was completed at the September 13, 2015 Board of County Commissioners meeting John Slaughter provided Commissioner information.	9/15/2015
8	Request for information if Washoe County is a sanctuary county.	Berkbigler	Slaughter	Completed	7/14/2015	The Washoe County Board of Commissioners has not taken any action or adopted an ordinance specific to establishing sanctuary status.	7/17/2015
9	Request for Hearing: WC Board of County Commissioners and Incline Village Crystal Bay General Improvement District	Berkbigler	Slaughter	Completed	6/23/2015	Agenda Item: Washoe County sent an invitation to Incline Village GID Board of Trustees on 7/15 via Board Chair Jim Smitherman to attend the August 25, 2015 Board meeting. The agenda item is time certain at 3:00 p.m.	8/25/2015
10	Request for an agenda item: Community Store Contract	Berkbigler	Hastings	Completed	6/9/2015	Agenda Item: This item is scheduled for the July 14, 2015 Board of County Commissioners meeting to accommodate the schedule of representatives from Community Store.	7/14/2015
11	TMFPD Agenda Item: Discussion on topics for joint meeting with Reno (Fire)	Berkbigler	Moore	Completed	5/12/2015	Discussion occurred in preparation for joint meeting 6/15/2015	5/12/2015
12	Information: Business License Fee Waiver for Veterans	Berkbigler	Solaro	Completed	5/12/2015	Staff will review best practices and provide information to the Board for review and action.	7/21/2015
13	Agenda Item Request: TMFPD Fire Agenda, Request from Reno on fire ballot measure.	Berkbigler	Moore	Completed	4/14/2015	This item will not be heard by Fire Board at direction of Chair and direction of regional fire discussions.	5/19/2015
14	Memo: Staff review of grey water to support our parks and golf courses.	Berkbigler	Solaro	Completed	4/14/2015	Staff continues to discuss effluent production from grow facilities. No current facility is creating effluent which can be tested to determine what the best use of the liquid may be. Will continue to monitor with facilities and utilize the effluent if at all possible.	5/29/2015
15	Information Request: Silver Knolls Water Issue - staff review letter identifying issue.	Berkbigler	Tone, Solaro	Completed	3/24/2015	Commissioner has been updated. Public Utility Commission (PUC has jurisdiction).	3/24/2015



Commission Requests from Dias January 1, 2015 - October 1, 2015

DISTRICT 1

16	Constituent Issue: Solid Waste dumping in open space (Horshiney).	Berkbigler	Solaro	Completed	3/10/2015	Tire dumping item initiated by Leo Horshiney was addressed by the Sheriff work crew. This specific item is complete and future illegal dumping concerns will be sent to the illegal dumping task force.	6/9/2015
17	Staff Action Request: EMS Audit	Berkbigler	Gordon, Dick	Completed	2/10/2015	Request that the item (that no action was taken) return as soon as possible. ✓ Update on EMS Audit - BCC/Fire Board Meeting, March 24, 2015	2/10/2015
18	Agenda Item: Fire Sprinkler requirements per IWUIC Code in residential homes 5,000 sq/ft or less, provide recommended changes	Berkbigler	Moore	Completed	2/10/2015	Chief Moore completed item in board update/memo. Alternative requirements for structures 5,000 sq/ft or less were identified. Affected residents were contacted.	3/24/2015
19	Crystal Bay/ Somers Loop	Berkbigler	Tone	Completed	2/10/2015	Community Site visit completed on April 9, 2015 in Crystal Bay, Nevada. Per direction of Commissioner Berkbigler, no further action necessary to address this issue.	4/10/2015
20	Request for update: Somers Loop	Berkbigler	Tone, Whitney	Completed	2/10/2015	As result of Community site visit April 9, Commissioner Berkbigler determined a follow up report was not necessary.	4/28/2015
21	Presentation Request: Presentation from Tahoe Prosperity Center	Berkbigler	Tone	Completed		Presentation Completed March 23, 2015	
22	Agenda Item Request: Water Conservation: Turf, Water Shortage	Berkbigler, Hartung	Solaro	Completed	3/10/2015	Presentation by TMWA scheduled for the May 12, 2015 Board of County Commissioners meeting.	5/12/2015
23	Request for item: Review commercial/industrial landscape requirements to reduce water requirements. (Sub 1)	Berkbigler, Hartung	Whitney, Solaro	Completed	3/10/2015	Staff is working with Reno, Sparks, and TMWA to standardize the landscaping requirements in the various codes to allow the flexibility of using xeriscape in lieu of turf. Whitney provided an update to Commissioner Hartung. This is a complete, but ongoing item.	9/22/2015
24	Status Update Request: Single Stream Recycling update on BCC Agenda	Berkbigler, Hartung	Schiller	Completed		Provided presentation for the BCC on 4/14/2015	
25	Presentation on process regarding code governing hoop houses	Berkbigler, Hartung, Herman, Jung	Solaro	Completed	2/24/2015	Request presentation on process to work with County Code regarding hoop houses. At BCC Meeting March 10, 2015, Commissioners requested the issue be expedited and connection be made with Cooperative Extension.	4/14/2015



Commission Requests from Dias January 1, 2015 - October 1, 2015

DISTRICT 1

26	Staff Report Request: Discuss "how planning division is incorporating climate change into planning process" an how that will inform decisions in the County specific to water conservation. (Sub 4)	Berkbigler, Hartung, Jung	Solaro, Whitney	Completed	3/24/2015	Currently Western Region Water Commission (WRWC) staff is working on updating the Regional Water Management Plan which will be complete by January 2016. The direction within that plan will be used by Washoe County staff to assist in decisions related to development code and climate change.	2/1/2016
27	Information request: potential to use more Vidler water for growth in the region (Sub 3)	Berkbigler, Hartung, Lucey	Solaro	Completed	3/25/2015	TMWA is preparing a project for an interconnect pipeline to utilize Viddler (Fish Springs) water. The intent of the Fish Springs project is to support residential and commercial growth in the North Valleys.	5/12/2015
28	Request to resend vote on CAB structure and request to activate Sun Valley CAB	Berkbigler, Herman, Jung	Rogers	Completed	7/28/2015	In progress. Community updates. Staff report planned for 8/11.	8/11/2015
29	Request staff report and data on residents effected by Lemmon Valley Flood	Berkbigler, Jung	Solaro	Completed	7/28/2015	Memo: Information has been gathered and meetings set with individual commissioners for briefing.	8/25/2015
30	Agenda Item Request: Policy/Procedures on cooling off periods for staff following separation from County Service	Berkbigler, Jung	Hastings	Completed	2/10/2015	Agenda item on BCC March 24, 2015	3/24/2015
31	WC Special Purpose Grants	Berkbigler, Jung	Rogers, Enfield	Completed	2/10/2015	WC Special Purpose grants policy completed BCC 2/10/2015	2/10/2015
Deferred							
1	Information Request: SNAP Program and Issue with WCSD	Berkbigler, Lucey	Tone	Deferred	3/10/2015	Tour of food bank postponed by Commissioner Berkbigler.	5/12/2015



Commission Requests from Dias January 1, 2015 - October 1, 2015

DISTRICT 2

Title		Requested By	Assigned To	Status	Start Date	Progress	End Date
1	2 hour rule: Initiate a review of code regulations related to cargo containers and review other compliance and processes related to Chapter 110	Lucey	Solaro, Tone	Active	2/10/2015	Agenda Item: Approved by the Planning Commission at 9/1/2015 meeting. First and Second reading to be heard by the BCC at the October meetings.	10/28/2015
2	2 hour Rule: Summary of recreation field use at regional parks, finance structure, rental process/fees, etc.	Lucey	Crump, Budge, Rogers	Active	2/24/2015	Memo: The process to review and amend the Park Use and Fees policy will begin at the Open Space and Park Commission Meeting with an overview of the current policy. The portion of the policy regarding athletic fields use and cost covering will be discussed for 100% cost recovery. This has been discussed with Commissioner Lucey. This item is tentatively scheduled for December BCC meeting.	12/8/2015
3	Policy Discussion: Urban Food Deserts	Jung, Lucey	Schiller, Dick, Whitney, Tone	Active	4/28/2015	Memo: Preparing memo to address and summarize the issue. Possible presentation. Meeting scheduled with staff and Commissioners Jung and Lucey on 9/17	9/30/2015
4	Request for review software integration at Justice Court	Lucey	Hastings	Active	5/12/2015	Memo: new project, assigned to staff 6-15-15 Commissioner Lucey and JOH met with Judge Pearson. More work to follow.	10/27/2015
5	Request from staff to appear with a report and cost accounting of all leased County property and any associated cost savings with purchasing, possible 2 hour rule	Lucey	Solaro	Active	7/28/2015	Solaro to meet with Lucey the week of 8/19. Solaro will provide a memo to Commissioner Lucey.	10/28/2015
6	Presentation Request: Department of Energy Paul Rogers	Lucey	Rogers, Tone	Active	8/25/2015	Presentation estimated to be complete in November based on the current BCC meeting presentation schedule.	11/10/2015
Completed							
82	2 hour rule: Request for support for feeding animals of homebound seniors	All	Schiller	Completed	4/21/2015	This item will not require two hours staff time, will be worked into plan with Catholic Charities as a sub grantee from meals on wheels. ks.	4/21/2015
85	Code Update: Update of Animal Code Information Request: Animal Control Officer having the ability to revoke a permit? (Sub 1)	All	Schull, R. Smith	Completed	4/14/2015	First reading of Code revisions regarding feral cats heard on April 14, 2015 Second reading scheduled for April 28, 2015	4/28/2015
98	Code Update: Update of Animal Code Information Request: Animal Control Officer having the ability to revoke a permit? (Sub 1)	All	Schiller, Schull, R. Smith	Completed	3/24/2015	Completed review of code on the April 28, 2015 Board of County Commissioners meeting.	4/28/2015



Commission Requests from Dias January 1, 2015 - October 1, 2015

99	Request for Community Forum: Exotic Animal Rights (Sub 3)	All	Schiller	Completed	3/24/2015	Memo: New request, assigned to staff.	6/24/2015
115	Staff Action: Establish budget meetings with each Commissioners for input to FY16 budget	All	Slaughter	Completed	3/6/2015	Individual meetings scheduled to fit within current budget processes.	3/6/2015
95	Information request: potential to use more Vidler water for growth in the region (Sub 3)	Berkbigler, Hartung, Lucey	Solaro	Completed	3/25/2015	TMWA is preparing a project for an interconnect pipeline to utilize Viddler (Fish Springs) water. The intent of the Fish Springs project is to support residential and commercial growth in the North Valleys.	5/12/2015
102	Request for additional CAB's (Sub 4)	Herman, Lucey	Rogers, Tone, Tavener	Completed	3/24/2015	Updates to Citizen Advisory Board Program for next fiscal year approved on June 9, 2015.	5/12/2015
60	Request for Review: Possibility of RTO Baracuda Sponsorship	Lucey	Solaro	Completed	6/23/2015	CSD has made arrangements for possible sponsorship.	7/14/2015
80	Ongoing Request: SB185, Automatic Aid	Lucey	Moore	Completed	4/28/2015	SB185 is law passed by the legislature. Senator Kieckhefer was continuously informed throughout the process.	6/2/2015
81	Agenda Item: Request update from staff on MME	Lucey	Schiller, Tone	Completed	4/28/2015	Community Forum with topic of MME held by Washoe County on Wednesday, June 10, 2015. History of medical marijuana with State & Washoe County processes addressed. Update to BCC on legislative process impacts planned.	7/28/2015
84	Report: Water conservation measures at all TMFPD fire stations	Lucey	Moore	Completed	4/21/2015	Request that water conservation measures be incorporated into daily practices at all TMFPD fire stations and report on efforts.	5/19/2015
94	Action Request: District Forum meetings by District by June/July	Lucey	Rogers	Completed	4/14/2015	Addressed in CAB agenda to the BCC on May 12, 2015. Obtained board approval June 9. Program scheduled to being July 1, 2015.	7/7/2015
96	Agenda Item Request: Citizen Advisory Board (CABS)	Lucey	Tone, Tavener, Rogers	Completed	3/25/2015	Report for 2015 Constituent Services Programs presented at the May 12, 2015 Board of County Commissioners meeting. Updates to regulating documents prepared for June 9, 2015.	6/9/2015
107	Update of the CAB Board Handbook/Code and By-Laws (Sub 3)	Lucey	Tone, Tavener	Completed	3/16/2015	Updates to Citizen Advisory Board Program for next fiscal year approved on June 9, 2015.	6/1/2015



Commission Requests from Dias January 1, 2015 - October 1, 2015

DISTRICT 2

	<u>Agenda Item Request: History of TMLPD and City of Reno</u>	Lucey						Per SB185 (Kiekhefer), a request for staff to provide a full history of the TMLPD and City of Reno consolidation and deconsolidation including a current status on unresolved issues and finances.	4/15/2015	
113	<u>Consolidation/Deconsolidation and Status</u>	Lucey	Moore	Completed	3/10/2015			Updates to Citizen Advisory Board Program for next fiscal year approved on June 9, 2015.	5/12/2015	
114	<u>Develop a series of town halls that include dinner in lieu of CAB meetings (Sub 1)</u>	Lucey	Tone	Completed	3/10/2015			Public service TV commercial developed and released May 1st. Staff continues to participate in regional education efforts with City of Reno, Regional Transportation Commission and Nevada Department of Transportation.	6/9/2015	
116	<u>2 hour rule: Pedestrian Crossing Project - WC involvement & support to regional efforts</u>	Lucey	Tone, Leuenhagen	Completed	3/2/2015			Updates to Citizen Advisory Board Program for next fiscal year approved on June 9, 2015.	5/12/2015	
121	<u>Get CAB's back (Sub 2)</u>	Lucey	Tavener	Completed	2/24/2015			Letter completed and sent to TRPA - February 10, 2015	2/13/2015	
124	<u>Staff Action: Letter designating Commissioner Lucey as back up for Tahoe Regional Planning Agency (TRPA)</u>	Lucey	Tone	Completed	2/13/2015					
Deferred										
140	<u>Information Request: SNAP Program and Issue with WCS</u>	Berkbigler, Lucey	Tone	Deferred	3/10/2015			Tour of food bank postponed by Commissioner Berkbigler.	5/12/2015	



Commission Requests from Dias January 1, 2015 - October 1, 2015

DISTRICT 3

Title	Requested By	Assigned To	Status	Start Date	Progress	End Date
1 Update on Scenic Corridor	Jung	Solaro	Active	9/22/2015	Memo: staff memo to the board including bullet points on project parameters, objectives and next steps.	10/1/2015
2 Request to review the potential for a policy and public information if people want to use props during a public meeting.	Jung	Slaughter, Rogers	Active	9/22/2015	Request for a review of the potential for a policy on the use of props during a public meeting. In addition, Commissioner Jung requested that this information be available to the public to prepare for Board of County Commissioner meetings.	10/27/2015
3 Request for discussion on improved safety measures in the Washoe County Commission Chambers	Jung	Slaughter, Rogers	Active	9/22/2015	A recent assessment was completed by Bob Dorsey and staff will be reviewing the recommendations for immediate and future actions.	12/8/2015
4 Request for information: Traffic safety on Mt. Rose Highway	Jung	Solaro	Active	9/22/2015	Memo being prepared for additional information on safety initiatives on Mt. Rose Highway.	12/8/2015
5 Presentation: Reno Youth Network	Berkbigler, Jung	Schiller, Howell	Active	8/25/2015	Possible date for a presentation to the Board of County Commissioners is October 13, 2015.	10/13/2015
6 Request: Information on training and policies to deescalate and respon to contentious situations while providing County services.	Jung	Hastings, Schiller	Active	8/11/2015	Request for information on County's policy for all staff on how to identify, deescalate and respond to contentious situations while providing County Services. This is a response to social services issue in Vermont where social work Lara Sobel was killed by a disgruntled parent.	9/22/2015
7 Request for information on telecommuting policy at Washoe County and best practices.	Jung	Hastings	Active	7/14/2015	JOH will meet with Jung.	8/25/2015
8 2 hour rule: Review and provide feedback on opportunities to engage residents and transients in visioning considering anticipated economic growth.	Jung	Rogers, Tone, Slaughter	Active	7/14/2015	Constituent Services met with C. Jung on 8/26. Jung clarified that she wants to tour and talk to other individuals who have done this type of work. She referenced Don Macke, Nebraska, Center for Rural Entrepreneurship.	9/30/2015
9 Request for information: Opportunities for Washoe County to support the CAC in maintaining re-engagement and children in transition programs at the CAC due to loss in funding in a Washoe County School District grant.	Jung	Schiller, Howell	Active	7/14/2015	This item will be pushed out into calendar year 2016 and addressed through development of FY17 budget.	2/1/2016



Commission Requests from Dias January 1, 2015 - October 1, 2015

10	<u>Request for agenda item: Review current ordinances and procedures for enforcing trash/nuisance issues specifically for repeat offenders. Include possible necessary changes to code, policy or practice.</u>	Berkbigler, Jung	Solaro	Active	6/16/2015	Memo: Request scheduled for October 2015.	10/20/2015
11	<u>Request for Information: Best Practices for Reprive for Public Safety</u>	Jung	Rogers	Active	5/12/2015	Memo: Initial response from WCSO on current practice. AI will meet with Commissioner Jung on current data and proceed accordingly.	8/28/2015
12	<u>Resolution: Review of other Washoe County employee donations that have been made in past to canine program</u>	Jung	Tone, Rogers	Active	5/12/2015	Agenda Item: In progress, per Jung, associating with a special event/month. Update on this issue in August. Commissioner Jung requests personal letters to individuals supporting the canine program.	9/29/2015
13	<u>Policy Discussion: Urban Food Deserts</u>	Jung, Lucey	Schiller, Dick, Whitney, Tone	Active	4/28/2015	Memo: Preparing memo to address and summarize the issue. Possible presentation. Meeting scheduled with staff and Commissioners Jung and Lucey on 9/17	9/30/2015
14	<u>Memo: Review of policies and procedures for review of ballistic vests for fire fighters</u>	Jung	Rogers, Kenneston, Moore	Active	4/21/2015	Memo: Initial research complete for summary and verbal update with Commissioner(s).	8/25/2015
15	<u>Agenda Item: Review and analyses of cost sharing benefits between Truckee Meadows Fire Protection District and Washoe County</u> <u>Request for information update on processes for Senior Management and comp time (Sub 1)</u>	Jung	Moore, Rogers, Kenneston	Active	4/21/2015	Agenda Item: Proposed changes to the interlocal agreement between Washoe County and Truckee Meadows Fire Protection District is being discussed between TM and County Staff for possible recommendations to amend the TM and Washoe County Interlocal Agreement. Target date is the September 15th meeting.	9/15/2015
16	<u>Request for information update on processes for Senior Management and comp time (Sub 1)</u>	Jung	Hastings	Active	3/24/2015	Memo: Request for an update on processes for Senior Management and comp time.	9/22/2015
17	<u>Fire proactive approach to education: home/mobile home according to fire code.</u> <u>Implementation of employee decorum: update on actions related to employee decorum, dress code, etc.</u>	Hartung, Jung	Moore	Active	3/10/2015	Memo: To Commissioners updating on current process for proactive approach to education planned.	9/15/2015
18	<u>Request for information update on processes for Senior Management and comp time (Sub 1)</u>	Jung	Hastings	Active	3/5/2015	Memo: Assigned to staff, status pending	10/27/2015



Commission Requests from Dias January 1, 2015 - October 1, 2015

DISTRICT 3

19	Agenda Item: Report on Policies for staff/elected's travel & training (not usurping policy set by board)	Jung	Hastings	Active	1/28/2015	JOH to reconnect with Jung.	8/25/2015
20	2 hour rule: Congested area and shooting in Peavine area	Berkbigler, Jung	Tone, Crump, Solaro, Pederson	Active	1/27/2015	Agenda Item: Changes to Chapter 50 initiated July of 2015. Process expected to extend through early 2016 and be broader in scope.	2/9/2016
21	Process to empower employees to review ordinances, policies, regulations, etc that are out of date or unnecessary.	Jung	Rogers, Slaughter, Hastings	Active	1/27/2015	Memo to Board Scheduled: Memo to Department Heads and Employees June 1, 2014 outlining process for review and completion, also to present at Department Head meeting on June 12th.	10/27/2015
Completed							
1	Information Request: 2015-12 TESLA: Hiring of local employees vs out of state workers - reporting requirements/responsibility	Jung	Tone	Completed	2/24/2015	Memo: Memo updating Commissioner on process to be planned according to schedule availability.	8/31/2015
2	Emergency Response	Jung	Rogers, Conti	Completed	4/28/2015	Memo: Discussions with Sheriff Office to determine available data at current time and approach to engage City of Reno dispatch and REMSA. Ongoing.	8/25/2015
3	Request for Information: 9-1-1 Flow Chart (Sub 2)	Jung	Conti	Completed	4/28/2015	Memo: Flow chart draft complete and will distributed by end of month 6/30/2015.	8/25/2015
4	Request for Action: Review dispatch routing (Sub 3).	Jung	Rogers	Completed	4/28/2015	Memo: Response memo compete and distribution by end of month 6/30/2015.	8/28/2015
5	Request for Update: Library services at school locations, specifically proposed closure at Duncan and Verdi	Jung	Maurins	Completed	6/23/2015	Agenda Item: Maurins and team met with Commissioners Berkbigler and Jung on 6/24/2015. CS Team will meet with Commissioners on next steps.	8/31/2015
6	Request for staff to research the potential to close Peavine to other recreation activities during hunting season.	Jung	Solaro, Leuenhagen	Completed	8/25/2015	In response, staff will provide commissioner an update on current education efforts to promote the almost year round hunting in Peavine area. Al Rogers will provide a verbal update on 10/1/2015.	10/27/2015
7	Request for Information: Role of the flood authority in responding to flood issues and their future plans	Jung	Rogers	Completed	8/25/2015	Meeting with senior staff and the flood project scheduled for August 27, 2015.	9/8/2015
8	Presentation request: NDOT Presentation on cleaning of off-ramps	Jung	Solaro, Rogers	Completed	9/22/2015	Agenda Item: Thor Dyson from NDOT to appeared at the September 22 BCC meeting.	9/24/2015



Commission Requests from Dias January 1, 2015 - October 1, 2015

9	Request for Information: who enforces illegally built trails in Washoe County	Jung	Rogers, Solaro, Crump	Completed	8/25/2015	Memo distributed to Commissioner Jung on September 29, 2015	9/29/2015
10	Report Request: Best Practices for Open Government Transparency: data access online	Jung	Rogers, Hastings, Betts	Completed	8/25/2015	Memo: preparation of report on internal current practices, best practices and the gap.	12/18/2015
11	Request: Add an additional agenda item at the end of the Board of County Commissioners meeting to accommodate additional requests and comments from members.	Hartung, Jung	Hastings	Completed	8/11/2015		8/11/2015
12	Request to resend vote on CAB structure and request to activate Sun Valley CAB	Berkbigler, Herman, Jung	Rogers	Completed	7/28/2015	In progress. Community updates. Staff report planned for 8/11.	8/11/2015
13	Request staff report and data on residents effected by Lemmon Valley Flood	Berkbigler, Jung	Solaro	Completed	7/28/2015	Memo: Information has been gathered and meetings set with individual commissioners for briefing.	8/25/2015
14	Request Community Engagement and Constituent Involvement update for Sun Valley area. Town Hall?	Herman, Jung	Tone, Tavener	Completed	7/28/2015	2 hour rule. August 15 is town hall. Possible request for staff to walk door to door to find out what residents in the Sun Valley area need. Community Forum and Flashvote tool to use.	8/31/2015
15	Request for action: ensure that online resources and FAQ's provide enough information for residents to work through the dangerous dog determination.	Jung	Schiller, Schull	Completed	7/14/2015	We are working on long term departmental educational material revision as well as new material development. We are also doing a complete review and update of our current website as well.	7/28/2015
16	Request for presentation: Non-profit opportunities for indigent dental services in Washoe County.	Jung	Rogers, Tone, Tavener	Completed	7/14/2015	Dr. Chase from Smile Restore on Wells presented on September 8, 2015.	9/8/2015
17	Request for an Agenda Item: Role of the Board of County Commissioners appointees to Boards	Jung	Hastings	Completed	6/23/2015	Initial conversations provided enough information. Jung stated that it was not necessary to pursue.	8/31/2015
18	Request to review and report on payment mechanisms for Regional Parks.	Jung	Solaro	Completed	6/16/2015	Memo: address opportunities to change current practice and note possible areas that board support is necessary provided to Commissioner Jung.	9/22/2015
19	Agenda Item Request: Projection comparison	Jung	Rogers, Mathers	Completed	5/18/2015	Mark M. has completed initial comparison and next step will be review with Commissioner Jung and memo to all Commissioners.	5/21/2015



Commission Requests from Dias January 1, 2015 - October 1, 2015

20	TMFPD Request: Request for an organization chart	Jung	Moore	Completed	5/12/2015	Request for a TMFPD organizational chart.	5/19/2015
21	Request for Information: Options to address dead trees and sagebrush in Sun Valley	Jung	Moore, Solaro	Completed	5/12/2015	Memo: Information provided to Commissioner Jung who is satisfied with the receiving the information.	9/15/2015
22	Ongoing Information Request: Regular reports indicating the number of times REMSA runs out of ambulances (Sub 1)	Jung	Rogers, Tone, Conti	Completed	4/28/2015	Memo: Confirmed that data is currently unavailable and will work with Health/EMS for next steps.	7/14/2015
23	Update: Determination of which governing bodies are televised	Jung	Leuenhagen	Completed	4/28/2015	Draft memo in progress and timeline date for completion TBD	5/29/2015
24	2 hour rule: Request for support for feeding animals of homebound seniors	All	Schiller	Completed	4/21/2015	This item will not require two hours staff time, will be worked into plan with Catholic Charities as a sub grantee from meals on wheels. ks.	4/21/2015
25	Request for Action: Professional evaluation request to include 360 survey and priorities	Jung	Moore	Completed	4/21/2015	Agenda Item: Heard on the July 21, 2015 Board of Fire Commissioners meeting.	7/21/2015
26	Code Update: Update of Animal Code	All	Schull, R. Smith	Completed	4/14/2015	First reading of Code revisions regarding feral cats heard on April 14, 2015	4/28/2015
27	2 hour: Creating a bee friendly county.	Jung	Solaro	Completed	4/14/2015	Memo: Research complete. Memo and conversation with Commissioner planned.	6/30/2015
28	Information Request: Accounting of bonds requires for elected officials	Jung	Hastings	Completed	4/14/2015	JOH will meet with Commissioner about the issue.	6/30/2015
29	2 hour: Seniors and students shared living arrangements	Jung	Schiller, L. Williams, Tarbutton, Howell	Completed	4/14/2015	Memo on shared senior and student living arrangements provided to Kevin Schiller and uploaded to Wrike. Memo: Two hour rule approved on May 12, 2015. Researching current programs / best practices.	7/28/2015
30	2 hour: Book Exchange (ie. Little Libraries) Information Request: Animal Control Officer having the ability to revoke a permit? (Sub 1)	Jung	Schiller, Rogers, Solaro	Completed	4/14/2015	Memo: Research complete. Memo and conversation with Commissioner planned. Update provided to Commissioner Jung on the University of Nevada Reno effort and participation by Washoe County Libraries.	8/25/2015
31	Request for Community Forum: Exotic Animal Rights (Sub 3)	All	Schiller, Schull, R. Smith	Completed	3/24/2015	Completed review of code on the April 28, 2015 Board of County Commissioners meeting.	4/28/2015
32	Request for Community Forum: Exotic Animal Rights (Sub 3)	All	Schiller	Completed	3/24/2015	Memo: New request, assigned to staff.	6/24/2015



Commission Requests from Dias January 1, 2015 - October 1, 2015

	<p><u>Staff Report Request: Discuss "how planning division is incorporating climate change into planning process" an how that will inform decisions in the County specific to water conservation. (Sub 4)</u></p>	Berkbigler, Hartung, Jung	Solaro, Whitney	Completed	3/24/2015	Currently Western Region Water Commission (WRWC) staff is working on updating the Regional Water Management Plan which will be complete by January 2016. The direction within that plan will be used by Washoe County staff to assist in decisions related to development code and climate change. Heard at 2/24/2015 BCC meeting as part of TMFPD agenda.	2/1/2016
34	<p><u>Agenda Item: Update on exploding targets</u> <u>Action Request: TMFPD Fire Agenda,</u> <u>meeting request with Chair/Vice Chair and staff to address efficient agenda, best practices for business agenda, etc.</u></p>	Jung	Tone, Moore	Completed	3/24/2015		3/24/2015
35	<p><u>Presentation Request: Community Assistance Center overview of services provided</u></p>	Jung	Moore, Tone	Completed	3/24/2015	Request completed 4/8/2015	4/8/2015
36		Jung	Schiller	Completed	3/24/2015	Memo: Presented to BCC on July 14, 2015. Request for a proactive review of County Code by creating a process which empowers staff to alert Policy makers of issues with the County Code (or other) that need to be addressed. This is an alternative to having the public point out issues at the dias.	7/28/2015
37	<p><u>Proactive County Code Update Process</u></p>	Jung	Solaro	Completed	3/10/2015		6/24/2015
38	<p><u>Staff Action: Establish budget meetings with each Commissioners for input to FY16 budget</u></p>	All	Slaughter	Completed	3/6/2015	Individual meetings scheduled to fit within current budget processes.	3/6/2015
39	<p><u>Presentation on process regarding code governing hoop houses</u></p>	Berkbigler, Hartung, Herman, Jung	Solaro	Completed	2/24/2015	Request presentation on process to work with County Code regarding hoop houses. At BCC Meeting March 10, 2015, Commissioners requested the issue be expedited and connection be made with Cooperative Extension.	4/14/2015
40	<p><u>Agenda Item Request: Use of time cards/time sheets for salaried employees - update on policy and best practices: Senior Management and Compensatory time</u></p>	Jung	Listinsky, Hastings	Completed	2/24/2015	Memo provided by HR and JOH met with Commissioner.	6/23/2015
41	<p><u>Agenda Item Request: Policy/Procedures on cooling off periods for staff following separation from County Service</u></p>	Berkbigler, Jung	Hastings	Completed	2/10/2015	Agenda item on BCC March 24, 2015	3/24/2015



Commission Requests from Dias January 1, 2015 - October 1, 2015

DISTRICT 3

		Berkbigler, Jung	Rogers, Enfield Tone, Whitney	Completed	2/10/2015	WC Special Purpose grants policy completed BCC 2/10/2015	2/10/2015
42	<u>WC Special Purpose Grants</u>	Jung		Completed	2/10/2015		2/10/2015
43	<u>Information Request: Federal Lands for industrial lands - PILT swap?</u>	Jung		Completed	2/10/2015	BCC Agenda March 24, 2015 Memo: 314 passed and Washoe County proposed language was not included by bill sponsor. Will include in legislative update to Board of County Commissioners. Complete	3/24/2015
44	<u>Staff Action Request: District Board of Health - Make up of Board</u>	Jung	L. Lee	Completed	2/10/2015		6/30/2015
45	<u>Code Compliance in Sun Valley (Sub 2)</u>	Jung	Solaro	Completed		Memo to board: Staff meeting scheduled.	
46	<u>Transition issue to a Community driven cleanup initiative (Sub 1)</u>	Jung	Rogers	Completed		Memo to board: Staff meeting scheduled. Volunteer task force.	
Cancelled							
1	<u>Request for Action: Smoke Free Campus Update: Report on water theft in Golden Valley with update from WCSO; what are we doing to prevent future theft?</u>	Jung	Hastings, Dick	Cancelled	5/12/2015	JOH is working with Kevin Dick. Research is being gathered. JOH meeting with UNR reps in July. More work to follow.	8/25/2015
2		Jung		Cancelled			



Commission Requests from Dias January 1, 2015 - October 1, 2015

DISTRICT 4

Title		Requested By	Assigned To	Status	Start Date	Progress	End Date
1	Presentation Request: Off Highway Vehicle (OHV) use in and around detention basins in the Spanish Springs area. Washoe County Sheriff information to be included.	Hartung	Solaro, Tavener	Active	2/24/2015	Memo: Solaro researching OHV use within basins and access to the area and will follow up with memo to Commissioner Hartung. Included conversations with the Spanish Springs CAB Chair	12/8/2015
2	Copper Theft	Hartung	Solaro	Active	2/10/2015	Agenda item: Updates to Business License Code WCC Chapter 25 will include some recommended provisions for scrap businesses related to theft.	10/27/2015
3	Fire proactive approach to education: home/mobile home according to fire code.	Hartung, Jung	Moore	Active	3/10/2015	Memo: To Commissioners updating on current process for proactive approach to education planned.	9/15/2015
4	Update: 120 KV Powerline in Washoe County	Hartung	Solaro, Whitney	Active	4/28/2015	Memo: Bill Whitney and Cheryl Surface are working on the 120 Kv Peavine power line. Awaiting response from USFS. Memo to board to be prepared.	10/27/2015
5	Request for additional information on enactment of SB 176-177 (Nicotine)	Hartung	L. Lee, Rogers	Active	9/22/2015	Memo: status and implementation date assigned to staff.	10/13/2015
Completed							
82	2 hour rule: Request for support for feeding animals of homebound seniors	All	Schiller	Completed	4/21/2015	This item will not require two hours staff time, will be worked into plan with Catholic Charities as a sub grantee from meals on wheels. ks.	4/21/2015
85	Code Update: Update of Animal Code	All	Schull, R. Smith	Completed	4/14/2015	First reading of Code revisions regarding feral cats heard on April 14, 2015 Second reading scheduled for April 28, 2015	4/28/2015
134	Employee Recognition Program - Starfish Award Program	Hartung	Leuenhagen, Slaughter	Completed	1/13/2015	Memo: Subcommittee progressed. Initial employee engagement programs complete. Planning employee breakfast tentatively scheduled for December 4, 2015 and additional related programming.	10/5/2015
133	Update on training of fire volunteers Staff Action Request: RFI - 1994 documentation for Wadsworth EMS agreement	Hartung	Moore	Completed	1/27/2015	Memo: Presentation completed at the May TMFPD meeting. Memo updating Board members on current activities planned for June.	7/21/2015
123	Information: Provide documentation of 1994 Wadsworth EMS agreement	Hartung	Gordon	Completed	2/13/2015	Agreement provided by Allison Gordon	2/13/2015
122	Wadsworth EMS agreement	Hartung	Tavener	Completed	2/20/2015	Document provided.	2/20/2015



Commission Requests from Dias January 1, 2015 - October 1, 2015

117	Presentation on process regarding code governing hoop houses	Berkbigler, Hartung, Herman, Jung	Solaro	Completed	2/24/2015	Request presentation on process to work with County Code regarding hoop houses. At BCC Meeting March 10, 2015, Commissioners requested the issue be expedited and connection be made with Cooperative Extension.	4/14/2015
118	Monthly Update: Housing starts and building permits: including metrics from Reno and Sparks	Hartung	Solaro	Completed	2/24/2015	CSD will provide monthly statistics for the Manager's announcements section of the BCC agenda.	3/2/2015
119	Presentation and Resolution Request: Breast Enhancement Scintigraphy Test (BEST)	Hartung	Tavener	Completed	2/24/2015	Presentation completed at the 5/12 BCC meeting.	5/12/2015
115	Staff Action: Establish budget meetings with each Commissioner for input to FY16 budget	All	Slaughter	Completed	3/6/2015	Individual meetings scheduled to fit within current budget processes.	3/6/2015
108	Agenda Item Request: Water Conservation: Turf, Water Shortage	Berkbigler, Hartung	Solaro	Completed	3/10/2015	Presentation by TMWA scheduled for the May 12, 2015 Board of County Commissioners meeting.	5/12/2015
109	Request for item: Review commercial/industrial landscape requirements to reduce water requirements. (Sub 1)	Berkbigler, Hartung	Whitney, Solaro	Completed	3/10/2015	Staff is working with Reno, Sparks, and TMWA to standardize the landscaping requirements in the various codes to allow the flexibility of using xeriscape in lieu of turf. Whitney provided an update to Commissioner Hartung. This is a complete, but ongoing item.	9/22/2015
98	Information Request: Animal Control Officer having the ability to revoke a permit? (Sub 1)	All	Schiller, Schull, R. Smith	Completed	3/24/2015	Completed review of code on the April 28, 2015 Board of County Commissioners meeting.	4/28/2015
99	Request for Community Forum: Exotic Animal Rights (Sub 3)	All	Schiller	Completed	3/24/2015	Memo: New request, assigned to staff.	6/24/2015
100	Staff Report Request: Discuss "how planning division is incorporating climate change into planning process" an how that will inform decisions in the County specific to water conservation. (Sub 4)	Berkbigler, Hartung, Jung	Solaro, Whitney	Completed	3/24/2015	Currently Western Region Water Commission (WRWC) staff is working on updating the Regional Water Management Plan which will be complete by January 2016. The direction within that plan will be used by Washoe County staff to assist in decisions related to development code and climate change.	2/1/2016
101	Request for Information: Reno Cyclo Cross, how does Washoe County nurture and support potential events or seed related economic opportunities in Washoe County?	Hartung	Solaro	Completed	3/24/2015	Staff has compiled information regarding current events that are hosted at Washoe County properties. Staff is following up with the Commissioner.	7/28/2015



Commission Requests from Dias January 1, 2015 - October 1, 2015

95	Information request: potential to use more Vidler water for growth in the region (Sub 3)	Berkbigler, Hartung, Lucey	Solaro	Completed	3/25/2015	TMWA is preparing a project for an interconnect pipeline to utilize Viddler (Fish Springs) water. The intent of the Fish Springs project is to support residential and commercial growth in the North Valleys.	5/12/2015
88	Update: Review of detention costs and associated revenue	Hartung	Rogers, Moser	Completed	4/14/2015	Val Moser provided initial spreadsheet with detention data for review by Commissioner Hartung. AI will follow up with Commissioner for discussion and next steps if necessary.	5/18/2015
89	Update Request: Senior Services - Farmers Market Voucher Program	Hartung	Schiller, Tarbutton, L. Williams	Completed	4/14/2015	Preparation for launching program week of May 26, 2015. The Senior Services Department intends to make the Farmer's Market coupons available to eligible seniors at each of its nine nutrition sites.	6/9/2015
74	Memo: Update on Alzheimer Issues and Services	Hartung	Schiller	Completed	4/28/2015	Agenda Item: 07/28/2015: Commissioners attending Wandering Initiative Joint Conference 6/15/2015. June proclaimed Alzheimer Awareness Month on 6/16/2015. This item is planned for a future BCC meeting update. CS team will follow up with Hartung to assess status or need for additional information.	7/28/2015
75	Information Request: Response in emergency, technology services	Hartung	Hastings, Betts	Completed	4/28/2015	Cover memo and information from debrief meetings distributed to Commissioners on May 7, 2015.	5/7/2015
76	Update/Timeline Request: Audit for forensics and related items	Hartung	Gordon	Completed	4/28/2015	Staff report and audit prepared and now scheduled for June 9, 2015 BCC agenda.	6/9/2015
71	Status Update: V & T Railroad Committee and Meetings	Hartung	Rogers, Tavener	Completed	5/12/2015	Commissioner will be contacted for future meeting dates by V&T.	5/12/2015
51	Request: Add an additional agenda item at the end of the Board of County Commissioners meeting to accommodate additional requests and comments from members.	Hartung, Jung	Hastings, Kenneston, Rogers, Wallick, Leuenhagen, Betts,	Completed	8/11/2015		8/11/2015
46	Safety and Emergency Procedure Policy (Lockdown Protocol/Procedures - EPC)	Hartung	Slaughter	Completed	8/31/2015	Complete and Ongoing.	8/31/2015



Commission Requests from Dias January 1, 2015 - October 1, 2015

DISTRICT 4

136	Status Update Request: Single Stream Recycling update on BCC Agenda	Berkbigler, Hartung	Schiller	Completed	Provided presentation for the BCC on 4/14/2015	
137	Update Request: Monthly update on housing starts and building permit data/metrics. Stats from Reno and Sparks for same if available.	Hartung	Solaro	Completed	Request for a standing monthly update on housing starts and building permit data/metrics and include data from Reno and Sparks if available.	



Commission Requests from Dias January 1, 2015 - October 1, 2015

Title		Requested By	Assigned To	Status	Start Date	Progress	End Date
1	2 Hour Rule Requested: Need access waiver for residence(s) on Monte Cristo in Palomino Valley	Herman	Tone, Solaro	Active	2/10/2015	Memo: Two hour approved on April 14. Engineering and Capital Projects Division staff addressing issue.	10/27/2015
2	Request for Information: Protocol for staff attending CAB meetings	Herman	Solaro, Tone, Rogers	Active	6/16/2015	Internal discussions with staff completed. Staff will follow up with Herman in quick meeting. Will include in update to the Board of County Commissioners on CAB issues October 27, 2015.	10/27/2015
3	Request for Action: New permitting process for vendors at Burning Man	Herman	Solaro	Active	8/25/2015	In progress with initial meetings completed. Staff will provide Commissioners a recap of events in preparation for next year.	10/13/2015
Completed							
82	2 hour rule: Request for support for feeding animals of homebound seniors	All	Schiller	Completed	4/21/2015	This item will not require two hours staff time, will be worked into plan with Catholic Charities as a sub grantee from meals on wheels. ks.	4/21/2015
85	Code Update: Update of Animal Code Information Request: Animal Control Officer having the ability to revoke a permit? (Sub 1)	All	Schull, R. Smith	Completed	4/14/2015	First reading of Code revisions regarding feral cats heard on April 14, 2015 Second reading scheduled for April 28, 2015	4/28/2015
98	Request for Community Forum: Exotic Animal Rights (Sub 3)	All	Schiller, Schull, R. Smith	Completed	3/24/2015	Completed review of code on the April 28, 2015 Board of County Commissioners meeting.	4/28/2015
99	Staff Action: Establish budget meetings with each Commissioners for input to FY16 budget	All	Schiller	Completed	3/24/2015	Memo: New request, assigned to staff.	6/24/2015
115	Presentation on process regarding code governing hoop houses	All	Slaughter	Completed	3/6/2015	Individual meetings scheduled to fit within current budget processes. Request presentation on process to work with County Code regarding hoop houses. At BCC Meeting March 10, 2015, Commissioners requested the issue be expedited and connection be made with Cooperative Extension.	3/6/2015
117	Request to resend vote on CAB structure and request to activate Sun Valley CAB	Berkbigler, Hartung, Herman, Jung	Solaro	Completed	2/24/2015	In progress. Community updates. Staff report planned for 8/11.	8/11/2015
52	Request for financial aide to Lemon Valley residents and possible set aside for future occurrences.	Herman	Schiller	Completed	8/18/2015	Private funds have been established through the Children's Cabinet. Commissioner Herman promoted the availability on August 17, 2015.	8/18/2015



Commission Requests from Dias January 1, 2015 - October 1, 2015

DISTRICT 5

62	Request for information: Sun Valley Parks and Sun Valley GID	Herman	Solaro	Completed	6/9/2015	Memo: Memo and supplemental information dated July 2, 2015 was provided to Commissioners from ACM Orduna Hastings.	6/30/2015
64	Request for Information: Increasing parks and open space budget.	Herman	Rogers	Completed	6/9/2015	Memo: Constituent Services Team will provide information on the budget process and clarify the request.	6/24/2015
65	Request for Information: County membership in American Lands Council	Herman	Rogers	Completed	6/9/2015	Agenda Item Per Commissioner Herman has requested that Commissioner Funds from next FY be used to cover the \$5,000. yearly membership. Staff report and item to be scheduled for late July meeting on 7/28.	7/28/2015
66	Request for Information: RS2477 Roads	Herman	Solaro	Completed	6/9/2015	Memo: Memo delivered to Commissioner Herman on September 2, 2015	8/31/2015
67	Warm Springs CAB Meeting Costs - May 5, 2015	Herman	Tavener	Completed	5/20/2015	Research and analysis complete as of May 19th and follow up meeting with Commissioner Herman to be scheduled asap.	5/20/2015
77	Presentation Request: Demar Dahal, American Lands Council	Herman	Tavener	Completed	4/28/2015	Completed presentation at May 12, 2015 Board of County Commission meeting.	5/12/2015
103	Update: "Municipal Fiscal Emergency Issue" (AB 54)	Herman	Rogers	Completed	3/24/2015	Memo: AB54 signed by Governor. Wrap up discussion with Commissioner Herman by June 30, 2015.	7/15/2015
111	Add Rancho Haven as polling place in next election	Herman	Tavener, Cutler	Completed	3/10/2015	This polling location will be reinstated based on voter statistics.	3/10/2015
54	Request Community Engagement and Constituent Involvement update for Sun Valley area. Town Hall?	Herman, Jung	Tone, Tavener	Completed	7/28/2015	2 hour rule. August 15 is town hall. Possible request for staff to walk door to door to find out what residents in the Sun Valley area need. Community Forum and Flashvote tool to use.	8/31/2015
102	Request for additional CAB's (Sub 4)	Herman, Lucey	Rogers, Tone, Tavener	Completed	3/24/2015	Updates to Citizen Advisory Board Program for next fiscal year approved on June 9, 2015.	5/12/2015

The attached document was submitted to the **Washoe County Board of Commissioners** during the meeting held on October 13, 2015 by Manager's Office for Agenda Item No. 15 and included here pursuant to NRS 241.020(7) as amended by AB65 of the 2013 Legislative Session.



Update on Commissioner Requests

Board of County Commission Meeting
October 13, 2015

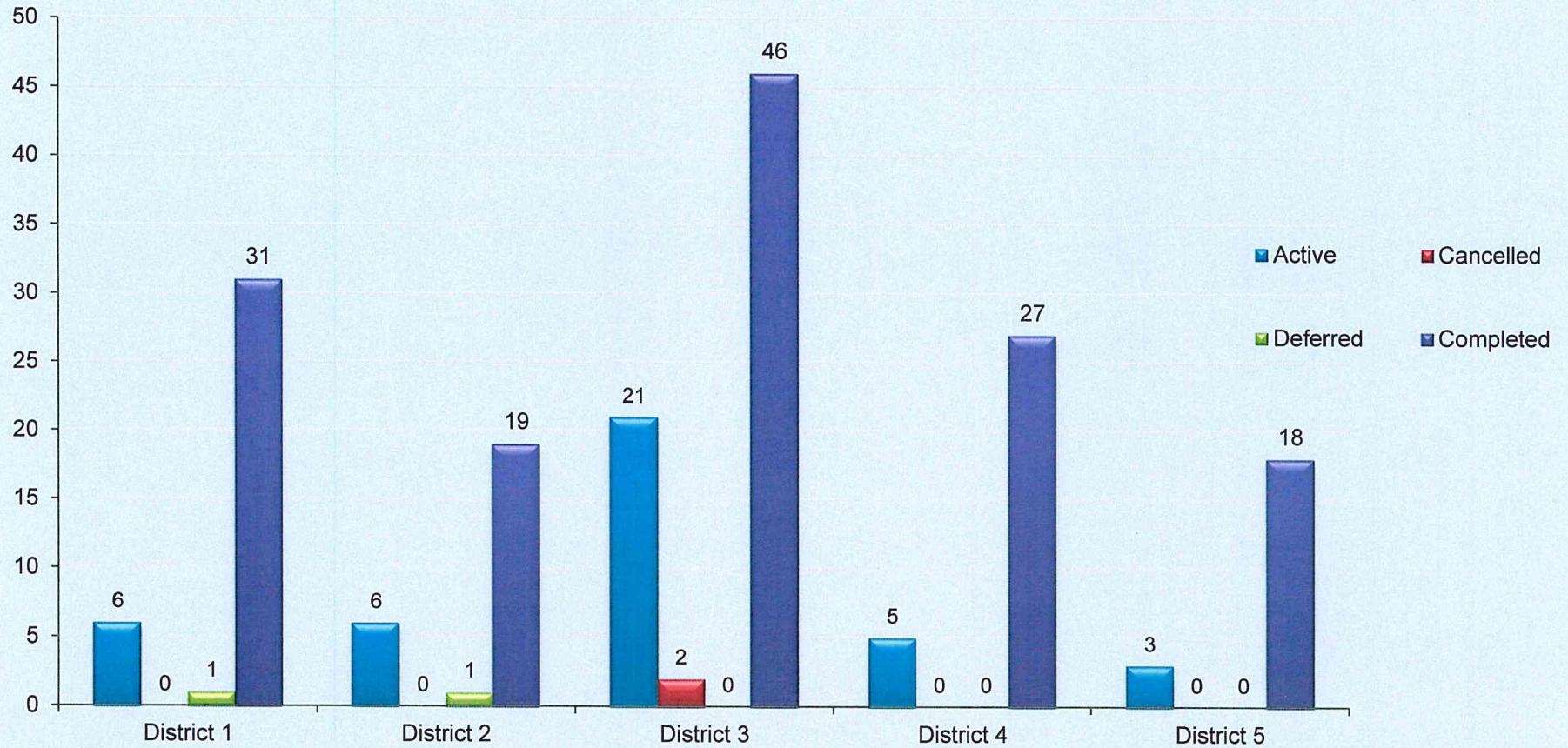


Assignments by Commission District

Commission	Active	Cancelled	Deferred	Completed	Total
District 1	6	0	1	31	38
District 2	6	0	1	19	26
District 3	21	2	0	46	69
District 4	5	0	0	27	32
District 5	3	0	0	18	21
Total	41	2	2	141	186

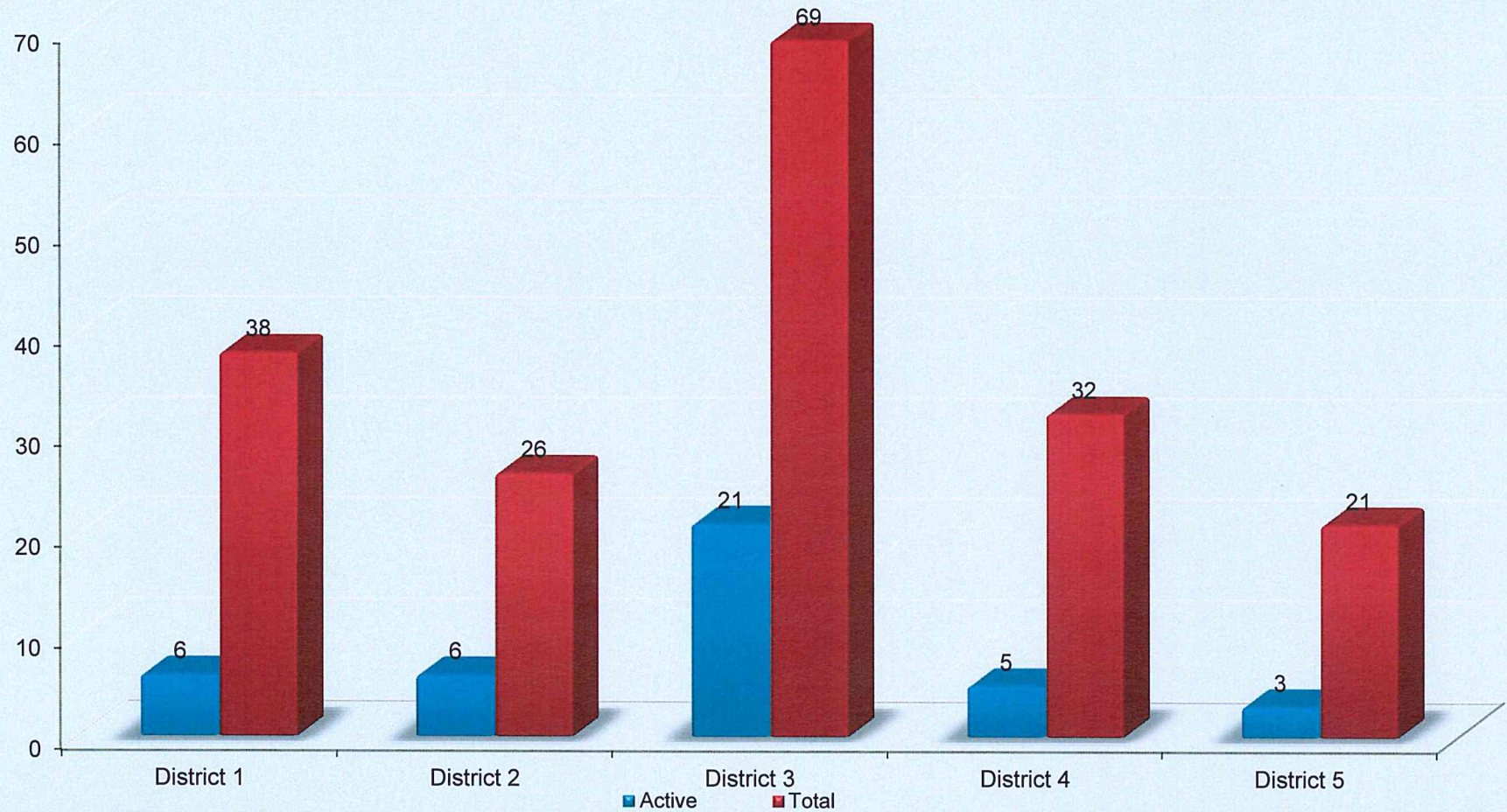


Requests by District





Active vs Total Requests





Questions

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