



WASHOE COUNTY

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CM/ACM _____

Budget N/A

DA _____

Comptroller. N/A

HR N/A

Other N/A

STAFF REPORT

BOARD MEETING DATE: August 11, 2015

DATE: August 3, 2015
TO: Board of County Commissioners
FROM: Al Rogers, Management Services Director
(775) 328-2017, arogers@washoecounty.us

THROUGH: John Slaughter, County Manager

SUBJECT: Approve activating the Sun Valley Citizen Advisory Board for current fiscal year 2015-2016. [Fiscal Impact \$2,475.]. (Commission Districts. 3 and 5.)

SUMMARY

At the July 28, 2015 regular Board of County Commission meeting Commissioners Berkbigler, Herman and Jung requested follow up to possibly activating the Sun Valley Citizen Advisory Board for the current fiscal year. Staff is recommending approval of the activation and to begin the appointment process and establish quarterly meetings with one special meeting allowed per fiscal year.

Strategic Objective supported by this item: Stewardship of our community.

PREVIOUS ACTION

June 9, 2015. Board approved update of the CAB bylaws and updated Resolutions to enact Constituent Services Programs for fiscal year 2016.

May 12, 2015. Board approved CAB structure for FY 2015-2016, program changes and a community forum program.

April 14, 2015. Board provided direction to staff on the Citizen Advisory Board program structure.

December 17, 2014. Board approval to amend membership to the Warm Springs CAB.

October 14, 2014. Board approval to increase East Truckee Canyon membership to 5 members and 2 alternates.

July 9, 2013. Board approval of the second reading Washoe County Code Chapter 5.429 amendments.

June 25, 2013. First reading Washoe County Code Chapter 5.429 amendments changing the methods of recruitment and appointment of members, changing the method of filling vacancies, creating alternatives for the selection of officers, eliminating the office of secretary-treasurer, changing the terms of office of members.

June 11, 2013. Board initiated proceedings to amend Washoe County Code, Chapter 5.

May 28, 2013. Board action to create 9 Citizen Advisory Boards replacing the previous 15 (1 inactive) boards.

AGENDA ITEM # 15

April 23, 2013. Continuation of April 9 discussion and direction to staff to bring back 9 Citizen Advisory Boards for consideration.

April 9, 2013. Continuation of March 26, 2013 County Commission discussion on Citizen Involvement Revitalization Project specific to proposed advisory board structure and general direction for creation of up to nine advisory boards.

March 26, 2013. Report of Citizen Involvement Revitalization Project results, options for improvement for citizen involvement and proposed advisory board structure.

January 8, 2013. Status report to the Washoe County Board of Commissioners.

December 11, 2012. Board action to continue the Citizen Involvement Revitalization Project through March 31, 2013.

June 26, 2012. Board action to hold community forums in Citizen Advisory Board (CAB) areas in order to gather feedback on improvements to citizen involvement.

June 12, 2012. Board action to implement the Citizen Involvement Revitalization Project.

June 22, 2010. Board action to separate West Truckee Meadows and Verdi CABs.

June 9, 2009. Board action to suspend the Central CAB and recommend merging Verdi and West Truckee Meadows CAB (Approved 6/23/2009).

May 23, 2008. Board action to decrease the number of CAB meetings from every month to every other month for a net decrease in costs of \$54,906.12.

July 8, 2008. Board action to merge Cold Springs and North Valleys CAB.

BACKGROUND

The Washoe County Citizen Advisory Board (CAB) program purpose, intent, and structure are established by direction of the Board of County Commissioners.

The Washoe County Citizen Advisory Boards were reestablished and Resolutions were approved on May 28, 2013 per direction of the Washoe County Board of County Commissioners. (See exhibit A) At that time, the Sun Valley area did not have enough interest to make meeting quorum requirements and no appointments were made to the Sun Valley CAB.

To implement the Board's direction at the May 12, 2015 Board meeting the Sun Valley and Verdi Citizen Advisory Boards were to remain inactive, and only the currently active 7 CABs were to actively meet.

On June 9, 2015 the Board of County Commissioners approved the Resolution that amended the purpose of the Sun Valley Citizen Advisory Board. (See exhibit B)

Citizens in the Sun Valley area from Commission District 3 and Commission District 5 have expressed a renewed interest to continue a formal organization through which they can provide feedback and two-way discussion between community and elected officials and land use, planning, proposed development and related concerns within Washoe County's jurisdiction.

On July 28, 2015 the Board of County Commission requested follow up to possibly activate the Sun Valley Citizen Advisory Board. Recruitment and appointments will be made based on the Resolution that allows for appointments and the quarterly meeting schedule will be determined; allowing for one additional special Citizen Advisory Board meeting per fiscal year for a total of five for the Sun Valley Citizen Advisory Board.

FISCAL IMPACT

Proposed 2015-2016 fiscal year impact for the activation of the Sun Valley CAB that includes allowing for four meetings annually plus one special meeting per fiscal year for a total of five meetings is estimated to cost [2,475.] This amount is only for the contractual independent contractor agreement. The current contract allows for \$295.00 flat rate per CAB meeting plus an allowable extra 8 hours of supplemental responsibilities at \$25.00 per hour. The additional direct cost for meetings will be absorbed within the cost center in the County Manager's budget. Constituent Services staff will share support duties for support of the Sun Valley CAB.

RECOMMENDATION

Recommend approval of activating the Sun Valley Citizen Advisory Board for current fiscal year 2015-2016. [Fiscal Impact \$2,475.].

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be "move to approve activating the Sun Valley Citizen Advisory Board for current fiscal year 2015-2016." [Fiscal Impact \$2,475.].

RESOLUTION

WHEREAS, The Sun Valley Citizen Advisory Board was formed by the Board of County Commissioners on October 28, 1980 to act in an advisory and liaison capacity with respect to governing the affairs of Sun Valley area and re-established by the Board of County Commissioners on April 23, 2013; and

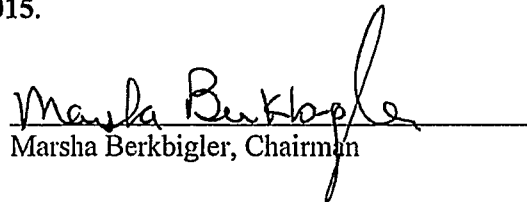
WHEREAS, The Washoe County Commission directed on May 12, 2015 to enact changes to the Citizen Advisory Board program that addresses the purpose of the program as an avenue to discuss neighborhood planning and development within Washoe County's jurisdiction; now, therefore, be it

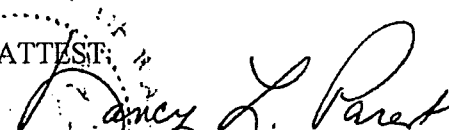
RESOLVED, BY THE BOARD OF COMMISSIONERS OF WASHOE COUNTY, NEVADA, That the Sun Valley Citizen Advisory Board be restructured, as amended in the following paragraph, under the authority of Washoe County Code Section 5.429; and be it further

RESOLVED, That the purpose of the Sun Valley Citizen Advisory board is to provide feedback and two-way discussion between the community and elected officials on land-use, planning, proposed development and related concerns within Washoe County's jurisdiction; and be it further

RESOLVED, That this amendment to the purpose of the Sun Valley Citizen Advisory Board become effective the date this Resolution is adopted.

ADOPTED this 9th day of June, 2015.


Marsha Berkgigler, Chairman

ATTEST:

Washoe County Clerk

15-0465

RESOLUTION

WHEREAS, The Washoe County Commission is dedicated to improving citizen involvement in Washoe County; and,

WHEREAS, Citizens in Washoe County Commission District 3 and District 5 have expressed desire to continue a formal organization through which they can regularly communicate their concerns and views to the Washoe County Board of Commissioners; and

WHEREAS, Washoe County Commissioners wish to obtain information and advice on the concerns of citizens within District 3 and 5 on a regular basis; now therefore be it

RESOLVED, By the Board of County Commissioners of Washoe County, Nevada, that the Sun Valley Citizen Advisory Board be established under Sections 5.425 to 5.435 inclusive, of the Washoe County Code; and be it further

RESOLVED, That the Citizen Advisory Boards purpose shall be to provide a forum for residents' concerns and to provide on-going two-way communication between the residents and the Commission; and be it further

RESOLVED, That the Sun Valley Citizen Advisory Board may provide advice on any matter within the Board of County Commissioners' jurisdiction such as land use, zoning, services, budget, taxes and other matters affecting the lives, health, property or well-being of the residents; and be it further

RESOLVED, That the Sun Valley Citizen Advisory Boards geographical area of responsibility shall include the area within Washoe County District 3 and Washoe County District 5 Commission Districts as more specifically defined on attached map; and be it further


RESOLVED, That the membership of the Sun Valley Citizens Advisory Board consists of 5 at-large members, and 2 at-large alternate positions appointed by agreement by the County Commissioners for District 3 and District 5 that together represent a broad area within the advisory board geographic area; and be it further

RESOLVED, That in addition to applications from individuals as described under Sections 5.425 to 5.435, inclusive, of the Washoe County Code, membership nominations may be made by homeowner associations, other neighborhood-based organizations and community groups; and be it further

RESOLVED, That the initial terms of office shall officially begin the date the District 3 and District 5 County Commissioners appoint the members, but shall thereafter run from July 1 through June 30 of the appropriate years; and be it further

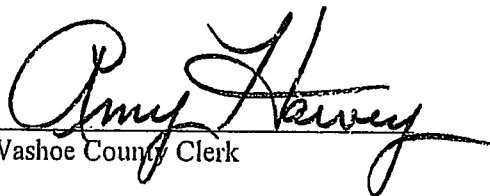
RESOLVED, By the Board of County Commissioners of Washoe County, Nevada, that the Sun Valley Citizen Advisory Board shall be established July 1, 2013.

ADOPTED this ~~23~~²⁸th day of ~~April~~^{May}, 2013.



David Humke, Chairman
Washoe County Commission

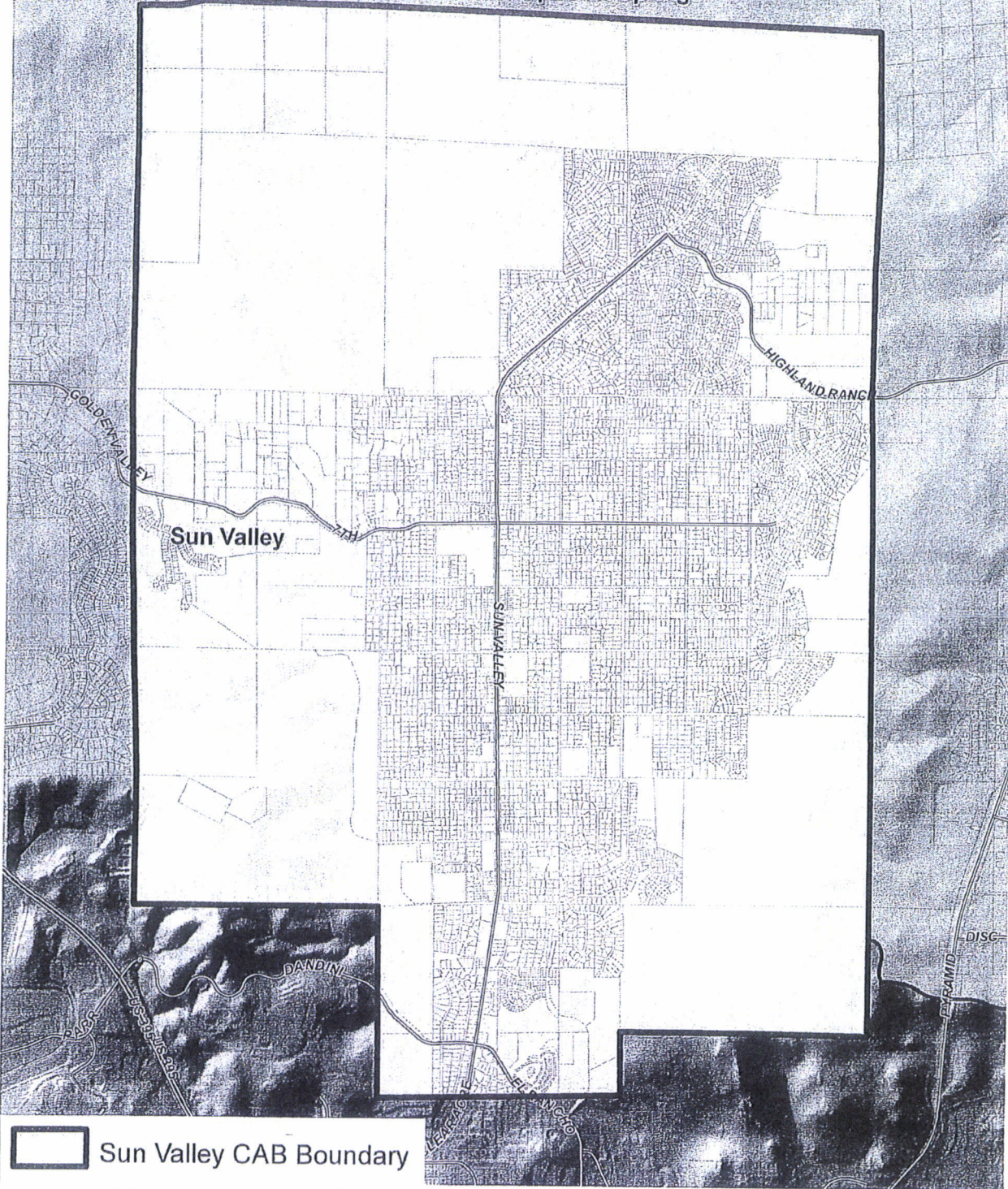
ATTEST:



Washoe County Clerk




North Valleys

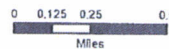
Spanish Springs



 Sun Valley CAB Boundary

WASHOE COUNTY CITIZEN ADVISORY BOARDS
SUN VALLEY

-  Roads (Major)
-  Water Bodies
-  Dry Lake or Playa



Community Services
 Department

WASHOE COUNTY
 NEVADA

Post Office Box 11130
 Reno, Nevada 89520 (775) 328-3600
 Date: May, 2013